The ninth business meeting of the CIB W115 was held in conjunction with the CIB World Building Congress 2016 (WBC16) in Tampere, Finland. The meeting was attended by participants from Germany, Italy, Norway, Portugal and the United States.

Meeting Attendees

<table>
<thead>
<tr>
<th>Surname</th>
<th>Name</th>
<th>Affiliation</th>
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</thead>
<tbody>
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Tuesday, 31 May 2016, 5:00 – 5:45 PM (UTC + 2:00 Tampere, Finland)
Minutes of the Meeting

Item 1: Welcome and Introduction
The current status of the research roadmap was presented by Mark Russell, Anna Kühlen and Abdol Chini before the meeting. In the meeting, Abdol Chini welcomed the participants and the participants introduced themselves. Peter Oleske from the Company Armstrong World Industries Ltd. in the United States attended the meeting as an interested person.

Item 2: Research Roadmap
Status of each section:
- Conceptual Framework: finished
- State of the Art: finished
- Future Scenario: finished
- Development Strategy: in progress, a responsible person is required to finish the section
- Research Contribution: probably finished until end of July 2016
- Research Agenda: probably finished until end of July 2016

Timeline:
Final draft should be completed by the end of August 2016

Item 3: Research Programme for 2016-2019
One or more of the main research needs identified thru drafting the Research Roadmap will be selected in consultation with the commission members via a Skype-conference-call that will be organized by Abdol Chini in September 2016. Completion of these research topics will be the core of W115 efforts for the next 3 years. An attempt will be made to write research proposals for funding to complete theses research projects thru active research. The results will be disseminated thru writing reports and publication of journal and proceedings papers.

Item 4: Future Meetings
Due to the high costs of attending CIB or other similar conferences, future business meetings in general will be held via Skype rather than “face-to-face” meetings.

Item 5: Expanding membership
(Australia, Brazil, China, France, Netherlands, Russia, South Korea, Spain, etc.)
After identification of research topics for 2016-2019 a heavy recruiting plan will be developed to increase active membership of W115. This should be accomplished thru personal contacts of the existing commission members and support from the Commission liaison, Wim Bakens, CIB General Secretariat.

Item 6: Additional items
General comments:
Only 6 papers of WBC16 were assigned to the W115. Although, there were more papers related to W115 scope of work that were presented at the sessions hosted by other CIB groups/commissions.

W115 members interested in leading draft of Research Roadmap section 4 should contact Abdol Chini.

Item 7: Adjourn
The meeting was adjourned at 5:45pm

Tampere, 1 June 2016
Anna Kühlen
Abdol Chini